

**Knights of Columbus
Ladies' Auxiliary
7 Nov 05**

The meeting commenced with a prayer and the Pledge of Allegiance. The members in attendance were:

Midge Leyes

Mary Marcelo

Rose Marie Levia

Remy Maxino

Bene Magsombol

Adora Fontimayor

Cely Varias

Rocki Illy

Carmen Waslicki

Shirley Hough

A short review of old business was discussed with the following results:

The bylaws were reviewed by Ms. Leyes. She has determined the set will satisfy the requirements for this auxiliary. A copy was provided to each and every member present. This item is complete. However, a meeting shall be held to consider the rewrite of the bylaws to a more specific need to this auxiliary. This will occur after the holidays.

The raffle ticket sale of the gift basket has not been conducted. Ticket sales still continue, and the ticketing drawing will be held this coming weekend.

Installation of officers will be discussed later in this meeting. This item is considered closed.

The auxiliary bank account has been corrected. New checks, with correct information, have been delivered. This item is considered closed.

The functional phone tree listing of members has been completed. A copy was provided to the President and Secretary (both hard printed copy and soft emailed copy). Ms. Fontimayor shall hold the responsibility of maintaining the information in the list current and accurate. This item is considered closed.

With no further questions, the President continued the meeting with the new business.

1. Ms. Fontimayor was assigned the phone and accounting list duty. She will continue to update the phone listing when required. She will also identify the members who have paid their auxiliary dues and the method of payment (cash or check) in order to have an audit trail available.
2. Ms. Newsham was not available, but she is current with the birthday information for all the members, per the president.
3. The treasurer provided the current balance in the auxiliary account. There is \$199 at the time of this meeting. The gift basket raffle sales will be complete and a new balance will be provided at the next meeting.
4. New events. The President discussed the upcoming events for the next 2 months. They are:
 - a. **Nov 11/12** - Ms. Leyes requested volunteers to sell the K of C Christmas cards during her absence. The Grand Knight will provide 25% of the sales profit during the 2 days to the auxiliary. The volunteers will be Ms. Hough for the Saturday, **5 PM mass (Nov 11)**, Ms. Varias for the Sunday **0930 mass (Nov 12)**, and Ms. Leiva for the **1200 mass (Nov 12, Spanish)**. A short discussion on using a catalog or order form for members not attending the church or the masses will be available to all the volunteers.
 - b. **Nov 16** - an "Installation Ceremony" will be held at **7 PM** for all the officers and trustee's. This beautiful ceremony will be witnessed by other members of the auxiliary group. Members in attendance were requested to get the word out to other auxiliary members to attend the ceremony.
 - c. **Dec 6** - "Lights for Christ". The K of C will light the Christmas trees at precisely **8 PM** Worldwide in show of unity with Christ and each other. Our auxiliary has been requested to attend. We will light the (Angel) tree located in the commons area of St Luke. Everyone has been requested to attend. The occasion will not interfere with the prayer and meditation in the Adoration Chapel and will conclude in a short period of time.

- d. **Dec 7** - will be the next meeting of the auxiliary. Ms. Marcelo and Ms. Fontimayor were requested to provide snack for the group. The meeting will commence at **7 PM**.
- e. **Dec 14** - K of C Christmas party will be held at the church starting at **7 PM**. Everyone has been requested to bring a dish for the pot luck and a list was provided for sign up. The attire will be casual and festive. Some music will be provided. This is for the K of C and auxiliary members only.

Ms. Leyes emphasized the basis for the auxiliary, to support the Knights in their charitable endeavors. As one of the first orders of charitable acts, it was suggested the women's auxiliary donate a turkey to the social minister, Ms. Hough, for the Holiday Food basket drive. The motion was second and the vote cast to purchase the turkey and provide canned goods for the basket. All donations will be provided prior to 20 Nov, for delivery to a needy family identified by the Virginia Beach Social service coordinator. (The social minister was overwhelmingly grateful for the generosity of the auxiliary.)

With no further business to discuss, a final prayer concluded the official meeting. A fellowship followed. The meeting adjourned at 8:15 PM. The next meeting will be held on 7 Dec, 7 PM.

Note: *Two items of consideration for the next meeting were discussed. They will be 1) sewing a quilt together and using it as a raffle item and 2) gathering recipes from all the members of the parish (and outside friends) to include into a St Luke cook book for a future fund raiser. Bring ideas and recipes. Ms. Illy will provide the quilting training, methods, and ideas at the next meeting.*